

30 The Octagon

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www.dunedin.art.museum

CONDITIONS FOR PHOTOGRAPHY / FILMING

1. An hourly fee of \$150 per hour applies for photography / filming or that which requires staff supervision. For insurance purposes, gallery staff are required to oversee the filming where lighting, tripods and other equipment are used.
2. As light and heat are damaging to artworks no more than two incandescent light sources should be used unless authorised by the Gallery's Conservator. Unstable light stands must not be used. Sandbags may be required to stabilise stands. Incandescent lights should be shut off except when actual filming is taking place. The distance a light stand should be from an art work should be greater than the height of the stand e.g. If the stand is one meter in height, then the stand should be placed more than one metre away from the art. Any cables used should be positioned so as not to constitute a hazard to pedestrian traffic.
3. Works of art may not be touched or moved.
4. Smoking, food and drink are not permitted in the buildings.
5. I undertake to clear any copyright implications with artists which may arise from filming at the Gallery.
6. I accept that photography / filming will not give me copyright to any images of artworks filmed and reproduction is not authorised.
7. I agree to supply the Gallery with a list of all works which appear in any photographs printed or in film/video footage after editing.
8. I accept my obligations under the Health & Safety Act 1992 and I agree that I will comply with the provisions of the act while working in the Gallery.
9. I agree to observe all directions from the Gallery relating to Health and Safety, and to the security of the site and of the property of the Gallery.
10. I agree that confidentiality about back of house areas, including storage areas will be strictly maintained by the film crew and that any footage not used in the final film will be destroyed so that security around back of house areas is not compromised. No information about back of house, or storage areas will be disclosed by the photographer or film crew.

I agree to abide by the above conditions:

Name:

Signature:..... Date:.....

Application received and checked by.....

Approved by:.....for Dunedin Public Art Gallery